

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR January 25, 2021

REGULAR MEETING No. 8

ATTENDANCE:

Connie Reagan, Sharon Lee, Janet Dennis, Victoria Miller, Renee Eldredge and Library Director Stephanie Jewett.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called an email meeting to be from Monday, January 25th to Friday, January 29th. Everyone will email their questions and approvals.

ANNOUNCEMENTS/CORRESPONDENCE:

The Foundation did not receive any funds from the Colad Charitable Trust.

APPROVE THE MINUTES:

The minutes and agenda were approved by all.

APPROVE FINANCIAL REPORT:

The financial reports were approved after two questions were answered.

DIRECTORS REPORT FOR DECEMBER 2020

The end of the year was pretty quiet, since we didn't have the community celebrations or our New Year's Eve party. Here's to 2021 and the end of Covid-19!

Programming

Since we didn't have the community Christmas celebration this year, we put together kits for the graham cracker houses. I would really like this to be a tradition here (making the houses, not necessarily putting together the kits).



Charlie Bovey's house

Nora Bovey's house

State Reporting

- The annual report to the state was completed and sent in at the end of the month. Unfortunately, we can't count virtual program numbers (although we might be able to next year). This is a nationwide survey that helps determine federal funds for libraries.

Facility

- We got a new copier! Our rep from Boise Office Equipment suggested that we swapped our old one out, and the new one saves us a little money on each copy. It's pretty slick.
- We got the community involved in our winter window display- I put a request on Facebook for pictures, and we got a few. The windows look really cute (and our new Cricut was helpful).

Services

- The mobile hotspots have been really popular. There have been a few times when all 10 have been checked out. We have a few patrons who have checked them out multiple times and have been really grateful that we have them, from someone who comes up to a weekend home and doesn't maintain an internet connection there to another patron who lives at the RV park and is trying to do some online college courses. I will be looking for grants to allow us to keep offering them when our current grant money runs out.

		December	January	February	March**	April**	May***	June	July	August	September	October	November	December
Door Count	Adult	682*	636	768	532	0	137	460	766	572	162	369	168	425
	Juvenile*													
Circulation	Audiobooks	17	4	13	12	5	7	38	13	12	9	15	2	2
	Video- Adult	49	34	39	119	12	20	4	21	5	43	29	19	46
	Video- Juvenile	50	32	33	48	2	2	23	26	16	13	28	18	51
	Books- Adults	162	150	125	135	121	119	227	148	147	151	121	82	149
	Books- Juvenile	176	178	217	160	31	24	232	104	180	94	133	116	155
	E-Books	50	47	58	72	47	48	37	55	37	64	53	36	43
	ILLs Borrowed	10	5	14	3	2	1	5	4	7	1	5	6	3
ILLs Loaned	5	0	2	0	0	0	4	0	3	4	1	0	3	
Computer Use	Adult	35	52	51	37	0	2	4	26	13	6	11	14	5
	Juvenile	165	103	140	105	0	0	10	37	66	11	10	22	26
New Patrons	Adult	1	3	5	3	1	1	3	0	0	7	4	1	0
	Juvenile		2	3	1	0	0	1	1	0	0	0	0	0
Program Attendance	Adult	222	17	18	6	0	0	0	0	0	0	3	4	0
	Juvenile	43	26	33	8	0	0	0	0	0	0	8	6	10
Other programs	Knitters	5	2	2	2	0	0	13	16	8	3	8	16	19
	Passive programming	33		14	23	0	0	0	0	0	0	0	25	35
	Summer Reading					0	0	18	11	15	0	0	0	0
Materials Additions	Adult	19	24	28	20	15	31	32	20	25	37	25	32	28
	Juvenile	6	32	26	113	2	1	21	6	48	181	38	18	10
	Teen		13	7	9	0	1	2	1	6	13	4	2	1
Equipment Usage		0		6	0	0	3	4	3	0	0	2	21	
Kanopy							4	100	96	57	63	10	11	
Meeting Room Usage								13	5	0	0	0	0	

*In December 2019 we began using our new door counter, which doesn't differentiate between adults and kids. From now on

**We closed March 17 due to Covid-19

***We reopened May 18 with limited hours/services

****Closed September 16, reopened October 5

*****Closed Nov. 3, reopened Nov. 17

GENERAL REPORTS:

- Next Foundation meeting is Feb. 9, 2021 at 4pm.

OTHER:

- Holidays will be discussed at the next meeting.
- Next Trustee meeting is February 22, 2021 at 5pm.

Chairman or Vice-Chairman

Director