

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR MARCH 28, 2022

REGULAR MEETING No. 10

ATTENDANCE:

Connie Reagan, Sharon Lee, Janet Dennis, Roxane Olson, and Library Director Stephanie Jewett. Absent; Victoria Miller

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:06pm.

ANNOUNCEMENTS/CORRESPONDENCE:

NONE

APPROVE THE MINUTES:

Roxane made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

Sharon presented two versions of the report showing budget to date and projected remaining budget Oct. 21-Sept. 22. Sharon made a motion to approve the financial reports. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: January 2022

Collection

- We've started an ambitious weeding project, and are removing a lot (a LOT) of materials to make more room on the shelves. This is really something I should just be doing on a continuous basis instead of all at once, so I'm going to work on that in the future.
- We have started a Spanish collection! It's still really small (really, really small) but we have selections in Adult, Teen, and Juvenile Fiction, and Adult and Juvenile Non-fiction. If it starts to get used more- a couple have already checked out- then we will be happy to add to it.

Programming

- Storytime attendance was really spotty during February, with a couple of weeks no attendance at all. A couple of our regulars went out of town, and others had scheduling conflicts. They had all told me about them previously, so it wasn't a surprise. Actually, I didn't mind having a bit of a break.
- We had a little Valentine's Day craft that kids could come and make. It was kind of last minute and not well-advertised, so only four kids participated.

- The teen program continues to bring in the same teens, which is great! They've told me they really look forward to it. We made vinyl stickers with our Cricut, that they could put on laptops, or water bottles, or whatever. It was fun- they all looked online and found what they wanted, then we came in my office and hooked up the Cricut and cut them out.

Foundation

- The Library Foundation Board met on February 8 for their quarterly meeting.

Staffing

- We have a new volunteer, Austin Clare, who comes in on Tuesdays and Thursdays for a couple of hours. So far, she has been helping dust the shelves and weeding.

Usage Stats

		February	March	April	May	June	July	August	September	October	November	December	January	February
Door Count	Adult	531	863	746	799	487	815	735	963	672	874	989	650	670
	Juvenile*													
Circulation	Audiobooks	3	9	8	8	10	9	9	3	4	5	2	2	5
	Video- Adult	97	59	64	77	23	50	9	7	10	22	11	23	5
	Video- Juvenile	60	49	49	55	29	23	16	15	2	20	23	26	7
	Books- Adults	151	167	122	102	118	131	157	162	157	11	123	89	104
	Books- Juvenile	125	161	180	81	131	207	144	166	137	188	276	172	136
	Magazines	6	15	5	2	7	5	2	13	8	5	3	2	4
	E-Books	49	46	62	63	47	58	49	56	63	64	46	43	58
	ILs Borrowed	9	14	2	14	5	5	21	16	9	12	11	9	15
ILs Loaned	3	2	3	5	4	3	10	1	4	5	9	1	4	
Computer Use	Adult	4	16	16	8	16	21	14	13	9	8	11	18	26
	Juvenile	14	15	35	63	21	84	89	30	33	34	44	25	43
New Patrons	Adult	2	2	0	2	5	1	3	3	6	4	4	2	2
	Juvenile	0	2	0	2	1	2	2	1	0	4	5	0	0
Program Attendance	Adult	5	5	5	5	6	0	5	6	6	7	0	8	4
	Juvenile	25	36	89	52	50	58	28	77	41	44	101	53	54
Other programs	Knitters	12	8	18	20	13	10	25	13	9	26	10	37	17
	Passive programming	0	20	17	0	0	0	0	0	15	30	0	0	4
	Summer Reading	0	0	0	0	7	3	4	0	0	0	0	0	0
Materials Additions	Adult	22	27	22	13	20	28	32	36	12	29	30	17	34
	Juvenile	16	17	96	8	118	16	36	36	20	16	68	14	50
	Teen	6	0	9	4	2	4	14	5	5	3	3	1	5
Equipment Usage		23	30	27	28	24	15	28	28	18	17	24	22	12
	Ka nopy	13	30	17	9	35	63	44	28	2	13	21	23	17
Meeting Room Usage		0	0	6	6	4	22	13	31	14	120	4	6	15

GENERAL REPORTS:

None

OTHER:

- Discussion of HB666. The bill that would have mostly helped school libraries has died in committee. The legislature has appointed a committee to investigate pornography in libraries.
- Review of policies: Reviewed the “**Request for Recommendation of Material Form**” which will go as a PDF on the Library webpage along with other policies. Sharon moved to approve. The motion was seconded and passed unanimously.

- The **Internet Safety Policy** was reviewed. Stephanie has double checked that it is still in compliance with ID code. Roxane moved to approve. The motion was seconded and passed unanimously.
- Stephanie will contact Prescott & Craig requesting an increase in the library's insurance coverage for the library's contents, provided that the "small amount" they quoted is not greater than \$200 per year. Janet moved to approve the provisional increase. The motion was seconded and passed unanimously.
- A motion was made to adjourn the meeting at 5:31pm. The motion was seconded and passed unanimously.
- The next meeting will be April 25

Chairman or Vice-Chairman

Director