

**CAMAS COUNTY PUBLIC LIBRARY  
Trustee Meeting**

**MINUTES FOR April 26, 2021**

**REGULAR MEETING No. 11**

**ATTENDANCE:**

Connie Reagan, Janet Dennis, Victoria Miller, Roxanne Olson, Sharon Lee and Library Director Stephanie Jewett.

**REVIEW OF AGENDA:**

The Board agreed to accept the agenda as presented.

**CALL TO ORDER:**

Chairman Connie Reagan called the meeting to order at 5:09pm.

**ANNOUNCEMENTS/CORRESPONDENCE:**

none

**APPROVE THE MINUTES:**

Janet made a motion to approve the minutes with the correction of the spelling of Roxane's name. The motion was seconded and passed unanimously.

**APPROVE FINANCIAL REPORT:**

Sharon explained the revised Profit and Loss statement. Sharon is going to change some of the formatting on the reports. After discussion, Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

**DIRECTOR'S REPORT:**

**Our Wednesday after school program is going very well! We are calling it "Curiosity Club" and I've gotten good feedback from kids and a couple of parents.**

**Programming**

- We had a take and make program in March- we handed out kits to make Leprechaun Traps. We made 20 kits and they all went out.



## Community

- On March 9, we hosted the polls for the School Funding Levy. It boosted our numbers for the month quite a bit. We are glad that the community is using our meeting room and have it reserved for a couple more events in the next month or two.

## Fiscal

- E-rate bids came in, and we are going with Fatbeam (formerly Tek-Hut). We've been using Tek-Hut for several years, and with their acquisition by Fatbeam in February our rates are staying the same.

## Services

- The wifi hotspots continue to be very popular. The grant money we got for them will last us another couple of months, then we will need to find another funding source. There are some grants that are coming that could help us with that, and I will be applying for them as they come.
- We don't have a lot of people using Kanopy. I tell people about it when they are checking out DVDs, but I think it slips their minds. Fortunately, we don't have to meet a minimum so we can continue to offer it.
- ILLs have picked up in the past couple of months. There are a couple of people who recently started using it and they pretty consistently make requests. It's great to belong to a consortium that lets us borrow, especially because some of the requests have been kind of esoteric and out of print (we've had some requests for books that were published in the 1930s and 40s). We've also been able to loan out a few. I think the only circulation our old Westerns get is through ILL!

## USAGE REPORT:

		March*	April**	May***	June	July	August	September	October	November	December	January	February	March
<b>Door Count</b>	Adult	532	0	137	460	766	572	162	369	168	425	353	531	86
	Juvenile*													
<b>Circulation</b>	Audiobooks	12	5	7	38	13	12	9	15	2	2	4	3	
	Video- Adult	119	12	20	4	21	5	43	29	19	46	19	97	5
	Video- Juvenile	48	2	2	23	26	16	13	28	18	51	17	60	4
	Books- Adults	135	121	119	227	148	147	151	121	82	149	126	151	16
	Books- Juvenile	160	31	24	232	104	180	94	133	116	155	134	125	16
	Magazines													6
	E-Books	72	47	48	37	55	37	64	53	36	43	43	49	4
	ILLs Borrowed	3	2	1	5	4	7	1	5	6	3	3	9	1
	ILLs Loaned	0	0	0	4	0	3	4	1	0	3	4	3	
<b>Computer Use</b>	Adult	37	0	2	4	26	13	6	11	14	5	5	4	1
	Juvenile	105	0	0	10	37	66	11	10	22	26	15	14	1
<b>New Patrons</b>	Adult	3	1	1	3	0	0	7	4	1	0	2	2	
	Juvenile	1	0	0	1	1	0	0	0	0	0	0	0	
<b>Program Attendance</b>	Adult	6	0	0	0	0	0	0	3	4	0	4	5	3
	Juvenile	8	0	0	0	0	0	0	8	6	10	10	25	3
<b>Other programs</b>	Knitters	2	0	0	13	16	8	3	8	16	19	10	12	
	Passive programming	23	0	0	0	0	0	0	0	25	35	0	0	2
	Summer Reading		0	0	18	11	15	0	0	0	0	0	0	
<b>Materials Additions</b>	Adult	20	15	31	32	20	25	37	25	32	28	46	22	2
	Juvenile	113	2	1	21	6	48	181	38	18	10	21	16	1
	Teen	9	0	1	2	1	6	13	4	2	1	3	6	
<b>Equipment Usage</b>		6	0	0	3	4	3	0	0	2	21	13	23	3
<b>Kanopy</b>					4	100	96	57	63	10	11	8	13	3
<b>Meeting Room Usage</b>						13	5	0	0	0	0	0	0	

\*In December 2019 we began using our new door counter, which doesn't differentiate between adults and kids. From now on

\*\*We closed March 17 due to Covid-19

\*\*\*We reopened May 18 with limited hours/services

\*\*\*\*Closed September 16, reopened October 5

\*\*\*\*\*Closed Nov. 3, reopened Nov. 17

**DIRECTOR DISCUSSION:**

- It was suggested that Stephanie could put information about Kanopy in the local papers again.
- To order books that the library does not carry, a patron can fill out a form at the circulation desk. There is no charge.
- Stephanie will look for more grant money to pay for the wifi hot spots.

**GENERAL REPORTS:**

- Next Foundation meeting is May 11, 2021 at 4pm.

**OTHER:**

- Next Trustee meeting is May 24, 2021 at 5pm.
- Meeting was adjourned at 5:30pm.

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Chairman or Vice-Chairman

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Director