

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR May 24, 2021

REGULAR MEETING No. 12

ATTENDANCE:

Connie Reagan, Janet Dennis, Victoria Miller, Roxane Olson, Sharon Lee and Library Director Stephanie Jewett.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:04pm.

ANNOUNCEMENTS/CORRESPONDENCE:

none

APPROVE THE MINUTES:

Sharon made a motion to approve the minutes with the correction of the spelling of Roxane's name. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

After discussion, Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: APRIL 2021

We were awarded a \$1000 grant from the Idaho Commission for Libraries for "maker" usage- in other words, to create spaces and/or programming that encourages creativity and learning.

Programming

- Curiosity Club: we have morphed our coding group into a weekly afternoon program for kids ages 7-12. We have made Shrinky Dinks, Zines, and started a garden space.
- Easter guessing jar: our guessing jar garnered 17 guesses as to how many treats were in the jar, not counting all the little toys and fun stuff in there as well. Noah Williamson won with his nearest guess of 97.
- Make It grant: with our Make It grant money we have been buying supplies to create program boxes. The boxes contain all the supplies for a program around several different creative activities, like button making, duct tape crafts, and more.
- Book Group: our book group is small, but dedicated! In April we continued our royalty theme by reading books about Kings.

Community

- Pinwheels: April was National Child Abuse Prevention Month, and the Library supported Idaho's efforts to raise awareness for child abuse prevention by displaying pinwheels on our railing all month.
- Art project: We have invited the public to decorate a post-it note and add it to our wall for a community art project. We have a lot of repeat contributors, and welcome anyone who wants to participate! We will leave it up (and hopefully add to it) all summer.

Building

- Garden: as mentioned above, our Wednesday afternoon Curiosity Club has decided to start a garden space in the little area under the eaves on the south side of the Library. The kids had lots of ideas of what to plant, but we narrowed it down to strawberries, tomatoes, sunflowers, and mini pumpkins. Once the weather warms up consistently, we will get planting.

Services

- Increased usage on the computers- the kids are coming back!
- The 4-H group has started using our meeting room for their meetings.

Usage Stats

		April**	May***	June	July	August	Septem	Octobe	Novemb	Decem	January	Februar	March	April
Door Count	Adult	0	137	460	766	572	162	369	168	425	353	531	863	74
	Juvenile*													
Circulation	Audiobooks	5	7	38	13	12	9	15	2	2	4	3	9	
	Video- Adult	12	20	4	21	5	43	29	19	46	19	97	59	6
	Video- Juvenile	2	2	23	26	16	13	28	18	51	17	60	49	4
	Books- Adults	121	119	227	148	147	151	121	82	149	126	151	167	12
	Books- Juvenile	31	24	232	104	180	94	133	116	155	134	125	161	18
	Magazines												6	15
	E-Books	47	48	37	55	37	64	53	36	43	43	49	46	6
ILLs Borrowed	2	1	5	4	7	1	5	6	3	3	9	14		
ILLs Loaned	0	0	4	0	3	4	1	0	3	4	3	2		
Computer Use	Adult	0	2	4	26	13	6	11	14	5	5	4	16	1
	Juvenile	0	0	10	37	66	11	10	22	26	15	14	15	3
New Patrons	Adult	1	1	3	0	0	7	4	1	0	2	2	2	1
	Juvenile	0	0	1	1	0	0	0	0	0	0	0	2	1
Program Attendance	Adult	0	0	0	0	0	0	3	4	0	4	5	5	
	Juvenile	0	0	0	0	0	0	8	6	10	10	25	36	8
Other programs	Knitters	0	0	13	16	8	3	8	16	19	10	12	8	1
	Passive programming	0	0	0	0	0	0	0	25	35	0	0	20	1
	Summer Reading	0	0	18	11	15	0	0	0	0	0	0	0	1
Materials Additions	Adult	15	31	32	20	25	37	25	32	28	46	22	27	2
	Juvenile	2	1	21	6	48	181	38	18	10	21	16	17	9
	Teen	0	1	2	1	6	13	4	2	1	3	6	0	1
Equipment Usage		0	0	3	4	3	0	0	2	21	13	23	30	2
Kanopy				4	100	96	57	63	10	11	8	13	30	1
Meeting Room Usage					13	5	0	0	0	0	0	0	0	

*In December 2019 we began using our new door counter, which doesn't differentiate between adults and kids. From now on

**We closed March 17 due to Covid-19

***We reopened May 18 with limited hours/services

****Closed September 16, reopened October 5

*****Closed Nov. 3, reopened Nov. 17

DIRECTOR DISCUSSION:

- Stephanie bought a button maker. It makes 1 ½" buttons.
- Trudi is leaving the end of June. Sharon Lee said use a discharge form.

GENERAL REPORTS:

Connie Reagan on the Foundation:

- Fair prizes for raffle are going to be 4 or 5 big items like the rocking chair.
- There will be a 50/50 raffle at \$10 per ticket with a limit of 200 tickets sold.
- There will be a book sale.

The foundation is checking on insurance coverage to see if we have enough coverage at the best price.

OTHER:

- Stephanie will contact Kevin from ILA to do a training session in Fairfield for the Trustees. Maybe in August if he is available.
- Victoria will check on the trustee renewal process at the court house.
- Next Trustee meeting is June 28, 2021 at 5pm. Sharon Lee will be absent.
- After the June 28th meeting, there will be an executive session for Stephanie's annual review.
- Meeting was adjourned at 5:39pm.

Chairman or Vice-Chairman

Director