

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR July 26, 2021

REGULAR MEETING No. 2

ATTENDANCE:

Connie Reagan, Janet Dennis, Victoria Miller, Roxane Olson, and Library Director Stephanie Jewett. Sharon Lee was absent.

APPROVAL OF EXECUTIVE SESSION:

Victoria Miller made a motion to approve the minutes of the executive session on June 26, 2021. The motion was seconded and passes unanimously.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:04pm.

ANNOUNCEMENTS/CORRESPONDENCE:

none

APPROVE THE MINUTES:

Janet made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

After discussion, Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: JUNE 2021

Programming:

Let's Talk About It: We got word that the LTAI program was being reinstated, so I applied for our participation again.

Book Group: This month our theme was Fairy Tales/Fantasy. It was a fun topic and we all had something different from everybody else- I'm not sure that we had all realized how many ways there are to read those themes! We decided to take a break in July and will meet again in August.

Curiosity Club: Our Wednesday afternoon (ages 7-up) and Thursday morning (preschoolers-6) programs are having fun. We have played around with stop-motion animation- we have a YouTube channel with some of our movies! Shrinky dinks are a big hit, too. The Wednesday group will continue indefinitely, while Storytime will start back up in September, pre-empting the Thursday morning craft group. Kids younger

than 7 are welcome on Wednesdays as long as someone older comes along to help them.

Staff: Sadly, Trudi moved so we had the task of filling her shoes. She will be a hard act to follow, but after interviewing, we have decided to hire Emilie Galvin, a recent CCHS grad. Emilie has extensive experience working for the school library and comes highly recommended by Roxanne Bell, the school librarian. She has also volunteered over here in the past. She is currently working at a YMCA camp in the Valley, but will start here the first week of August. We are excited to have her!

Finances: Reports were due for a couple of the grants that we were awarded: the Adult Learning Partnership/Lumina award, which allowed us to buy the Chromebooks and Wifi Hotspots, and the Best Practices Grant, with which we purchased a road sign, a library sign, and some lights for a dim corner of the library back by the juvenile fiction. I'm always on the lookout for grants that we can use to supplement our budget.

Usage Stats

		June	July	August	Septen	Octobe	Novemb	Decem	January	Februar	March	April	May	June
Door Count	Adult	460	766	572	162	369	168	425	353	531	863	746	799	48
	Juvenile*													
Circulation	Audiobooks	38	13	12	9	15	2	2	4	3	9	8	8	11
	Video- Adult	4	21	5	43	29	19	46	19	97	59	64	77	2
	Video- Juvenile	23	26	16	13	28	18	51	17	60	49	49	55	2
	Books- Adults	227	148	147	151	121	82	149	126	151	167	122	102	11
	Books- Juvenile	232	104	180	94	133	116	155	134	125	161	180	81	13
	Magazines									6	15	5	2	
	E-Books	37	55	37	64	53	36	43	43	49	46	62	63	4
	ILLs Borrowed	5	4	7	1	5	6	3	3	9	14	2	14	
	ILLs Loaned	4	0	3	4	1	0	3	4	3	2	3	5	
	Computer Use	Adult	4	26	13	6	11	14	5	5	4	16	16	8
Juvenile		10	37	66	11	10	22	26	15	14	15	35	63	2
New Patrons	Adult	3	0	0	7	4	1	0	2	2	2	0	2	
	Juvenile	1	1	0	0	0	0	0	0	0	2	0	2	
Program Attendance	Adult	0	0	0	0	3	4	0	4	5	5	5	5	
	Juvenile	0	0	0	0	8	6	10	10	25	36	89	52	5
Other programs	Knitters	13	16	8	3	8	16	19	10	12	8	18	20	1
	Passive programming	0	0	0	0	0	25	35	0	0	20	17	0	
	Summer Reading	18	11	15	0	0	0	0	0	0	0	0	0	
Materials Additions	Adult	32	20	25	37	25	32	28	46	22	27	22	13	2
	Juvenile	21	6	48	181	38	18	10	21	16	17	96	8	11
	Teen	2	1	6	13	4	2	1	3	6	0	9	4	
Equipment Usage		3	4	3	0	0	2	21	13	23	30	27	28	2
Kanopy		4	100	96	57	63	10	11	8	13	30	17	9	3
Meeting Room Usage			13	5	0	0	0	0	0	0	0	6	6	

*In December 2019 we began using our new door counter, which doesn't differentiate between adults and kids. From now on

**We closed March 17 due to Covid-19

***We reopened May 18 with limited hours/services

****Closed September 16, reopened October 5

*****Closed Nov. 3, reopened Nov. 17

DIRECTOR'S REPORT:

- Stephanie is hosting the area library director's meeting on Sept. 1, 2021. It is a morning meeting held the first Tuesday of the month.
- Stephanie showed the Trustees the new sign letters for the library and a new sign that is the international library symbol. Both of these were obtained with a grant.

GENERAL REPORTS:

Connie Reagan on the Foundation:

- There are only a few tickets remaining for sale for the 50/50 raffle.
- Pam Berndt is not running for re-election for the library foundation board.
- Jeff Lee is not running for re-election for the library foundation board.
- Please tell Connie if there is someone you want to nominate for the library Foundation board.

OTHER:

- Next Trustee meeting is August 23, 2021 at 5pm.
- Meeting was adjourned at 5:31pm.

Chairman or Vice-Chairman

Director