

**CAMAS COUNTY PUBLIC LIBRARY  
Trustee Meeting**

**MINUTES FOR August 23, 2021**

**REGULAR MEETING No. 3**

**ATTENDANCE:**

Connie Reagan, Janet Dennis, Victoria Miller, Roxane Olson, Sharon Lee and Library Director Stephanie Jewett.

**APPROVAL OF Ad Hoc Meeting on August 16, 2021:**

Sharon Lee made a motion to approve the minutes of the Ad Hoc meeting on August 16, 2021. The motion was seconded and passed unanimously.

**REVIEW OF AGENDA:**

The Board agreed to accept the agenda as presented.

**CALL TO ORDER:**

Chairman Connie Reagan called the meeting to order at 5:08pm.

**ANNOUNCEMENTS/CORRESPONDENCE:**

none

**APPROVE THE MINUTES:**

Sharon Lee made a motion to approve the minutes. The motion was seconded and passed unanimously.

**APPROVE FINANCIAL REPORT:**

Janet made a motion to approve the financial reports. The motion was seconded and passed unanimously.

**BUDGET MEETING:**

The annual budget meeting was called to order at 5:15pm by Chairman Connie Reagan. Victoria Miller made a motion to approve the annual budget as presented with the correction of the year dates in the Courier Newspaper. The motion was seconded and passed unanimously.

Stephanie will email the corrected version to Ed Reagan and he will re-publish the library budget.

The budget meeting was adjourned at 5:20pm.

**DIRECTOR'S REPORT JULY 2021**

**Programming**

- **Let's Talk About It:** We were accepted as participants in LTAI, and were assigned the topic "Form and Fluidity: Writing in the new millennium". Our

first booktalk should be in October, and I've requested the 3<sup>rd</sup> Monday of the month. It looks like a truncated program this year, with only three events so I want to continue our own book discussion group when we aren't doing LTAI.

- **Summer Reading:** Our theme this summer is Tales and Tails, and we are giving people until the end of August to finish up and get their free books. We also have a few cute non-book prizes that we will give away in a drawing of the finishers. Participants get to use our button maker to make some animal-themed buttons, and that has been pretty popular.

### County Fair

- The Library Foundation once again hosted a booksale and raffle, this year adding a "split the pot". It was very popular, and they are talking about selling more tickets next year.

### Finances

- We applied for and were awarded an ARPA (American Rescue Plan Act) grant that will allow us to keep providing the Wifi Hotspots for another year. This is great news, since they are very well used and appreciated and too expensive for us to pay for on our own.
- We also received a \$2000 grant for Overdrive funds, allowing us to buy titles to add to the consortium. Normally, we only have about one hundred for those, which only lets us buy 1-2 titles.

### Usage Stats

|                            |                     | July | August | September | October | November | December | January | February | March | April | May | June | July |
|----------------------------|---------------------|------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|------|
| <b>Door Count</b>          | Adult               | 766  | 572    | 162       | 369     | 168      | 425      | 353     | 531      | 863   | 746   | 799 | 487  | 812  |
|                            | Juvenile*           |      |        |           |         |          |          |         |          |       |       |     |      |      |
| <b>Circulation</b>         | Audiobooks          | 13   | 12     | 9         | 15      | 2        | 2        | 4       | 3        | 9     | 8     | 8   | 10   | 9    |
|                            | Video- Adult        | 21   | 5      | 43        | 29      | 19       | 46       | 19      | 97       | 59    | 64    | 77  | 23   | 50   |
|                            | Video- Juvenile     | 26   | 16     | 13        | 28      | 18       | 51       | 17      | 60       | 49    | 49    | 55  | 29   | 23   |
|                            | Books- Adults       | 148  | 147    | 151       | 121     | 82       | 149      | 126     | 151      | 167   | 122   | 102 | 118  | 133  |
|                            | Books- Juvenile     | 104  | 180    | 94        | 133     | 116      | 155      | 134     | 125      | 161   | 180   | 81  | 131  | 207  |
|                            | Magazines           |      |        |           |         |          |          |         | 6        | 15    | 5     | 2   | 7    | 3    |
|                            | E-Books             | 55   | 37     | 64        | 53      | 36       | 43       | 43      | 49       | 46    | 62    | 63  | 47   | 58   |
|                            | ILLs Borrowed       | 4    | 7      | 1         | 5       | 6        | 3        | 3       | 9        | 14    | 2     | 14  | 5    | 4    |
|                            | ILLs Loaned         | 0    | 3      | 4         | 1       | 0        | 3        | 4       | 3        | 2     | 3     | 5   | 4    | 3    |
| <b>Computer Use</b>        | Adult               | 26   | 13     | 6         | 11      | 14       | 5        | 5       | 4        | 16    | 16    | 8   | 16   | 21   |
|                            | Juvenile            | 37   | 66     | 11        | 10      | 22       | 26       | 15      | 14       | 15    | 35    | 63  | 21   | 84   |
| <b>New Patrons</b>         | Adult               | 0    | 0      | 7         | 4       | 1        | 0        | 2       | 2        | 2     | 0     | 2   | 5    | 3    |
|                            | Juvenile            | 1    | 0      | 0         | 0       | 0        | 0        | 0       | 0        | 2     | 0     | 2   | 1    | 2    |
| <b>Program Attendance</b>  | Adult               | 0    | 0      | 0         | 3       | 4        | 0        | 4       | 5        | 5     | 5     | 5   | 6    | 0    |
|                            | Juvenile            | 0    | 0      | 0         | 8       | 6        | 10       | 10      | 25       | 36    | 89    | 52  | 50   | 58   |
| <b>Other programs</b>      | Knitters            | 16   | 8      | 3         | 8       | 16       | 19       | 10      | 12       | 8     | 18    | 20  | 13   | 10   |
|                            | Passive programming | 0    | 0      | 0         | 0       | 25       | 35       | 0       | 0        | 20    | 17    | 0   | 0    | 0    |
|                            | Summer Reading      | 11   | 15     | 0         | 0       | 0        | 0        | 0       | 0        | 0     | 0     | 0   | 7    | 3    |
| <b>Materials Additions</b> | Adult               | 20   | 25     | 37        | 25      | 32       | 28       | 46      | 22       | 27    | 22    | 13  | 20   | 28   |
|                            | Juvenile            | 6    | 48     | 181       | 38      | 18       | 10       | 21      | 16       | 17    | 96    | 8   | 118  | 16   |
|                            | Teen                | 1    | 6      | 13        | 4       | 2        | 1        | 3       | 6        | 0     | 9     | 4   | 2    | 4    |
| <b>Equipment Usage</b>     |                     | 4    | 3      | 0         | 0       | 2        | 21       | 13      | 23       | 30    | 27    | 28  | 24   | 16   |
| <b>Kanopy</b>              |                     | 100  | 96     | 57        | 63      | 10       | 11       | 8       | 13       | 30    | 17    | 9   | 35   | 61   |
| <b>Meeting Room Usage</b>  |                     | 13   | 5      | 0         | 0       | 0        | 0        | 0       | 0        | 0     | 6     | 6   | 4    | 2    |

\*In December 2019 we began using our new door counter, which doesn't differentiate between adults and kids. From now on

\*\*We closed March 17 due to Covid-19

\*\*\*We reopened May 18 with limited hours/services

\*\*\*\*Closed September 16, reopened October 5

\*\*\*\*\*Closed Nov. 3, reopened Nov. 17

## DIRECTOR'S REPORT:

- The library received \$17,000 from the county from property taxes for the 2<sup>nd</sup> half payment.

## GENERAL REPORTS:

### Connie Reagan on the Foundation:

- The Foundation made \$2,240 in raffle ticket sales and renewals.
- The Foundation made a \$1,000 from the 50/50 drawing at the Fair.
- Kayla Bovey has agreed to be on the Foundation board.

## OTHER:

- Stephanie will keep the trustees informed of Covid school mandates.
- Next Trustee meeting is September 27, 2021 at 5pm.
- Meeting was adjourned at 5:48pm.

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Chairman or Vice-Chairman

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Director

