

**CAMAS COUNTY PUBLIC LIBRARY  
Trustee Meeting**

**MINUTES FOR OCTOBER 25, 2021**

**REGULAR MEETING No. 5**

**ATTENDANCE:**

Connie Reagan, Janet Dennis, Victoria Miller, and Library Director Stephanie Jewett. Roxane Olson and Sharon Lee were absent.

**REVIEW OF AGENDA:**

The Board agreed to accept the agenda as presented.

**CALL TO ORDER:**

Chairman Connie Reagan called the meeting to order at 4:57pm.

**ANNOUNCEMENTS/CORRESPONDENCE:**

none

**APPROVE THE MINUTES:**

Janet made a motion to approve the minutes. The motion was seconded and passed unanimously.

**INSURANCE:**

Pat Baker and Bryan Craig came to the meeting. Pat Baker is retiring and Bryan is taking over her agency. Bryan Craig passed out copies of the insurance policy on the contents of the library. We only have \$122,000 on contents. That is low. The deductible is \$7,500 on employment practices. There is a \$50,000 cap on cyber liability.

Stephanie will run a book inventory so we have an accurate value.

**APPROVE FINANCIAL REPORT:**

Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

The Courier charges to post the annual budget. Cost is \$68. Not free.

**DIRECTOR'S REPORT, SEPTEMBER 2021**

**Programming**

- **Wednesday Afterschool Activity:** We continue to get some really great participation with the kids. They definitely like Shrinky Dinks the best, but are generally up for just about anything (they weren't thrilled when I tried to just do a science-y activity, though). I'm glad that they know that we will always have something for them to do on Wednesday afternoons and it's fun to see them all come over when school gets out.

- **Book Discussion Group:** We all read books with a School theme and all picked very different titles. It was a good discussion. This is a great group.
- **Storytime:** I was a bit worried because our regulars all started Kindergarten that we wouldn't have anyone come- but that first week we had 11 people (including moms)! We haven't had them all back at the same time since, although we are continuing to usually see good numbers. Baby story time isn't as populous, but we do have one mom/baby who come nearly every week and the mom told me how much she appreciates that we offer this program, so we will carry on, even if we don't get more people. We have had others come, just never all on the same day.

### Professional Contacts

- On September 1 we hosted the monthly MVLS (Magic Valley Library Services- I think?) meeting. We only had 2 librarians come join me in person, but we did have a Zoom set up so we were joined virtually by 3 others, plus a presenter. It was a good meeting, and I'd like to be able to host again. People are always impressed with our little library and I'm pretty proud of it!

### Usage Stats

		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	August	Sept
<b>Door Count</b>	Adult	162	369	168	425	353	531	863	746	799	487	815	735	9
	Juvenile*													
<b>Circulation</b>	Audiobooks	9	15	2	2	4	3	9	8	8	10	9	9	
	Video- Adult	43	29	19	46	19	97	59	64	77	23	50	9	
	Video- Juvenile	13	28	18	51	17	60	49	49	55	29	23	16	
	Books- Adults	151	121	82	149	126	151	167	122	102	118	131	157	1
	Books- Juvenile	94	133	116	155	134	125	161	180	81	131	207	144	1
	Magazines						6	15	5	2	7	5	2	
	E-Books	64	53	36	43	43	49	46	62	63	47	58	49	
ILLs Borrowed		1	5	6	3	3	9	14	2	14	5	5	21	
	ILLs Loaned	4	1	0	3	4	3	2	3	5	4	3	10	
<b>Computer Use</b>	Adult	6	11	14	5	5	4	16	16	8	16	21	14	
	Juvenile	11	10	22	26	15	14	15	35	63	21	84	89	
<b>New Patrons</b>	Adult	7	4	1	0	2	2	2	0	2	5	1	3	
	Juvenile	0	0	0	0	0	0	2	0	2	1	2	2	
<b>Program Attendance</b>	Adult	0	3	4	0	4	5	5	5	5	6	0	5	
	Juvenile	0	8	6	10	10	25	36	89	52	50	58	28	
<b>Other programs</b>	Knitters	3	8	16	19	10	12	8	18	20	13	10	25	
	Passive programming	0	0	25	35	0	0	20	17	0	0	0	0	
	Summer Reading	0	0	0	0	0	0	0	0	0	7	3	4	
<b>Materials Additions</b>	Adult	37	25	32	28	46	22	27	22	13	20	28	32	
	Juvenile	181	38	18	10	21	16	17	96	8	118	16	36	
	Teen	13	4	2	1	3	6	0	9	4	2	4	14	
<b>Equipment Usage</b>		0	0	2	21	13	23	30	27	28	24	15	28	
<b>Kanopy</b>		57	63	10	11	8	13	30	17	9	35	63	44	
<b>Meeting Room Usage</b>		0	0	0	0	0	0	0	6	6	4	22	13	

**DIRECTOR'S REPORT:**

- Blood Drive on November 1<sup>st</sup> at the Legion Hall.
- Halloween is on Sunday. The library will do something on Friday before.

**GENERAL REPORTS:**

Connie Reagan on the Foundation:

- The foundation changed the building insurance to Wrangler Insurance from Buhl.
- The Foundation's Annual Meeting is Wednesday, October 27th at 4pm for the board including the new members.

**OTHER:**

- Next Trustee meeting is November 22, 2021 at 5pm.
- Janet made a motion to adjourn the meeting at 5:31pm. The motion was seconded and passed unanimously.

---

Chairman or Vice-Chairman

---

Director