

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR AUGUST 22, 2022

REGULAR MEETING No. 3

ATTENDANCE:

Connie Reagan, Janet Dennis, Roxane Olson, Victoria Miller and Library Director Stephanie Jewett. Sharon Lee was absent.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:05pm.

ANNOUNCEMENTS/CORRESPONDENCE:

None.

APPROVE THE MINUTES:

Roxane made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

BUDGET MEETING:

The Public meeting was posted in the Courier News

The annual Budget meeting called to order at 5:15pm. The October 2022-September Camas Library budget was discussed. No one from the public was present.

Victoria made a motion to approve the budget for October 2022-Sept. 2023. The motion was seconded and approved unanimously.

The annual Budget meeting was adjourned at 5:23pm.

DIRECTOR'S REPORT: July 2022

Community

- Felicity designed our windows for the Fair, she did a fantastic job combining the Fair theme with the Summer Reading theme! We were also invited to ride in the back of a classic pickup for the parade, owned and driven by Doug Havlina, one of our patrons. I had the Wednesday afternoon group help me paint banners to hang on the sides of the truck. The annual book sale and raffle brought in a couple thousand dollars for the Foundation, and the whole thing was a lot of fun.

Collection

- We did a bunch of weeding in preparation for the book sale, and also making room for new books. We removed outdated items in the non-fiction section, as well as fiction that hadn't circulated in more than 7 years. The shelves are a lot less crowded now.

Technology

- Unfortunately, our money for the wifi hotspots ran out this month. I've suspended the service on them, which is what our Verizon rep recommended, because if we are able to find more funding, they will be easy to reconnect. I'm still on the lookout for grants that will enable us to afford them again.
- Usage of the 3D printer has picked up again- the kids are having us print all kinds of fun stuff, and when other kids see what we're making, they all want one, too.
- After moving our printer, we couldn't get it to connect to any of the computers. A couple of techs came from BOE, and I also had multiple phone calls with them where they remotely accessed my computer, and eventually it was figured out. I still don't know what was wrong, but it works now!

Usage Stats

		June	July	August	September	October	November	December	January	February	March	April	May	June	July
Door Count	Adult	487	815	735	963	672	874	989	650	670	806	798	860	487	491
	Juvenile*														
Circulation	Audiobooks	10	9	9	3	4	5	2	2	5	1	7	2	11	3
	Video- Adult	23	50	9	7	10	22	11	23	5	4	4	1	0	16
	Video- Juvenile	29	23	16	15	2	20	23	26	7	8	7	2	8	11
	Books- Adults	118	131	157	162	157	11	123	89	104	127	137	116	135	167
	Books- Juvenile	131	207	144	166	137	188	276	172	136	217	140	151	146	157
	Magazines	7	5	2	13	8	5	3	2	4	8	8	7	11	13
	E-Books	47	58	49	56	63	64	46	43	58	28	46	50	67	77
	ILLs Borrowed	5	5	21	16	9	12	11	9	15	13	7	6	17	9
	ILLs Loaned	4	3	10	1	4	5	9	1	4	11	3	4	9	2
Computer Use	Adult	16	21	14	13	9	8	11	18	26	33	28	25	32	27
	Juvenile	21	84	89	30	33	34	44	25	43	44	48	55	69	72
New Patrons	Adult	5	1	3	3	6	4	4	2	2	1	3	2	9	9
	Juvenile	1	2	2	1	0	4	5	0	0	0	3	0	4	3
Program Attendance	Adult	6	0	5	6	6	7	0	8	4	5	7	7	6	7
	Juvenile	50	58	28	77	41	44	101	53	54	42	69	62	44	40
Other programs	Knitters	13	10	25	13	9	26	10	37	17	15	29	25	13	14
	Passive programming	0	0	0	0	15	30	0	0	4	0	0	0	47	18
	Summer Reading	7	3	4	0	0	0	0	0	0	0	0	0	19	3
Materials Additions	Adult	20	28	32	36	12	29	30	17	34	42	31	5	24	23
	Juvenile	118	16	36	36	20	16	68	14	50	63	58	23	12	25
	Teen	2	4	14	5	5	3	3	1	5	4	5	4	2	2
Equipment Usage		24	15	28	28	18	17	24	22	12	18	18	20	14	9
Kanopy		35	63	44	28	2	13	21	23	17	29	17	20	14	21
Meeting Room Usage		4	22	13	31	14	120	4	6	15	5	0	0	0	36

DIRECTOR'S REPORT:

- Stephanie bought sandwich board sign for the library. It is a white board on one side and chalk board on the other side. This is a great addition to advertise the library events.
- Manuals are on the library website.

GENERAL REPORTS:

- The Foundation made at the Fair:
- Victoria will email the Foundation Fair information to all the trustees.
- Judith Freeman will be on the Library Foundation.

OTHER:

- Coverage for Felicity's maternity leave and Stephanie's vacation: Ted Miller is willing to do it as a volunteer.
- The board decided on a gift for Felicity.

- Noted: Library has 50th anniversary on February 24, 2023. We could send invitations and celebrate with food and maybe a drawing. It is a Wednesday.
- The next meeting is September 26, 2022.
- A motion was made to adjourn the meeting at 5:55pm. The motion was seconded and passed unanimously.

Chairman or Vice-Chairman

Director