

**CAMAS COUNTY PUBLIC LIBRARY  
Trustee Meeting**

**MINUTES FOR OCTOBER 24, 2022**

**REGULAR MEETING No. 5**

**ATTENDANCE:**

Connie Reagan, Sharon Lee, Janet Dennis, Roxane Olson, Victoria Miller and Library Director Stephanie Jewett.

**REVIEW OF AGENDA:**

The Board agreed to accept the agenda as presented.

**CALL TO ORDER:**

Chairman Connie Reagan called the meeting to order at 5:05pm.

**BRYAN CRAIG (ICRMP)**

Bryan attended the meeting and spoke about the Library's ICRMP policy. Deductible of \$20,000 is waived if insurance is contacted first. Loss of use is not covered by this policy. It should be covered by the building policy paid for by the Library Foundation.

**ANNOUNCEMENTS/CORRESPONDENCE:**

Annual Foundation Meeting was held on October 19, 2022. Ted is the agent of record for the bank accounts. Judith Freeman is the new board member.

**APPROVE THE MINUTES:**

Correction: September minutes, under announcements: Colad Charitable Trust. Sharon made a motion to approve the minutes. The motion was seconded and passed unanimously.

**APPROVE FINANCIAL REPORT:**

Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

**DIRECTOR'S REPORT: SEPTEMBER 2022**

**Programming**

- **Banned/Challenged Books Month-** I created a little display for banned and challenged books, and it looked like it got a lot of attention (but I didn't take a picture of it- darn). I hope it raised some awareness. I'm grateful that this community doesn't seem inclined to challenge library materials.
- **Book Discussion Group-** We read challenged books and discussed what elements would have led to people challenging them and trying to have them removed from libraries. As ever, it was a thoughtful, enjoyable discussion. Next

month we will start Let's Talk About It again, and our first book will be The Old Man and the Sea by Ernest Hemingway.

- **Story Time-** Story time started back up in September. We're seeing smaller numbers because a couple more of our regulars have started Kindergarten. I will keep doing it even if only one kid comes! Which has been the case for baby story time, but that is changing. I had Marshall put an ad in the Weekly Beaver for it, so maybe that will draw a few more in.
- **Curiosity Club-** Carol is back with 4-H on Wednesday afternoons. The Community Church next door started a program for the same age group, at the exact same time as our program, but after the first week, it doesn't seem to have impacted our numbers very much (the first week I know there were a few kids who went over there to see if they would like that program, but they have since come back here). I talked to Carol about changing the time, if she wanted to, but she felt that she would get kids who wouldn't want to attend a church-related activity, and it seems that she was right.
- **Teen Program-** This program didn't happen in September, because I had inadvertently scheduled it on Homecoming. The teens came in the next week, but since the carpets were being cleaned we didn't have the program. They said they will be back in October, though.

### Facility

- **Clean Carpets!** The Foundation had the carpets cleaned. I don't know if they had ever been cleaned before, but they look great! There are a couple of stains that they couldn't remove, but everything else looks really good. There was a big spot in the meeting room that I thought was just worn out, but it turns out it was just super dirty.
- **Play Cupboard-** Just after Labor Day, I brought in a toy cupboard full of play food and dishes (it was mine and my sisters' and my mom brought it up from Utah). It has been a huge hit! There are a couple of kids who beeline for it as soon as they come in the door, and pretty much anytime there are little kids in here, that's where they can be found. A library seems like a strange place for a play kitchen, but that kind of toy encourages what's called Narrative Play- where kids tell stories through their playing. It's a really good tool for early literacy because of that.

## Usage Stats

		Septen	October	Novem	Decem	Januar	Februar	March	April	May	June	July	August
Door Count	Adult	963	672	874	989	650	670	806	798	860	487	491	621
	Juvenile*												
Circulation	Audiobooks	3	4	5	2	2	5	1	7	2	11	3	4
	Video- Adult	7	10	22	11	23	5	4	4	1	0	16	19
	Video- Juvenile	15	2	20	23	26	7	8	7	2	8	11	8
	Books- Adults	162	157	11	123	89	104	127	137	116	135	167	145
	Books- Juvenile	166	137	188	276	172	136	217	140	151	146	157	134
	Magazines	13	8	5	3	2	4	8	8	7	11	13	3
	E-Books	56	63	64	46	43	58	28	46	50	67	77	67
	ILls Borrowed	16	9	12	11	9	15	13	7	6	17	9	6
	ILls Loaned	1	4	5	9	1	4	11	3	4	9	2	2
	Computer Use	Adult	13	9	8	11	18	26	33	28	25	32	27
Juvenile		30	33	34	44	25	43	44	48	55	69	72	59
New Patrons	Adult	3	6	4	4	2	2	1	3	2	9	9	6
	Juvenile	1	0	4	5	0	0	0	3	0	4	3	6
Program Attendance	Adult	6	6	7	0	8	4	5	7	7	6	7	6
	Juvenile	77	41	44	101	53	54	42	69	62	44	40	36
Other programs	Knitters	13	9	26	10	37	17	15	29	25	13	14	35
	Passive programming	0	15	30	0	0	4	0	0	0	47	18	0
	Summer Reading	0	0	0	0	0	0	0	0	0	19	3	0
Materials Additions	Adult	36	12	29	30	17	34	42	31	5	24	23	17
	Juvenile	36	20	16	68	14	50	63	58	23	12	25	13
	Teen	5	5	3	3	1	5	4	5	4	2	2	3
Equipment Usage		28	18	17	24	22	12	18	18	20	14	9	1
Kanopy		28	2	13	21	23	17	29	17	20	14	21	38
Meeting Room Usage		31	14	120	4	6	15	5	0	0	0	36	5

### GENERAL REPORTS:

**ICRMP** training will be at the Senior Center on October 27<sup>th</sup> at 7pm. It is for anyone who is on a public entity board. Victoria will be attending as well as Ted Miller.

### OTHER:

- The Library will pay for Stephanie's conference that she attended in October. She will submit her expenses and be reimbursed. Tele-health spaces in libraries was talked about. Funding would be through the health department which would pay for everything needed for the private space.
- The next meeting is November 28, 2022.
- December Trustee meeting will be moved to the 3<sup>rd</sup> Monday, December 19<sup>th</sup> because our normal meeting day is on the Christmas Holiday.
- A motion was made to adjourn the meeting at 5:58pm. The motion was seconded and passed unanimously.

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**Chairman or Vice-Chairman**

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**Director**