

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR NOVEMBER 28, 2022

REGULAR MEETING No. 6

ATTENDANCE:

Connie Reagan, Roxane Olson, Victoria Miller and Library Director Stephanie Jewett. Absent was Sharon Lee and Janet Dennis.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:11pm.

ANNOUNCEMENTS/CORRESPONDENCE:

None.

APPROVE THE MINUTES:

Roxane made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: OCTOBER 2022

Programming

- **Let's Talk About It-** We're so glad to be able to participate in this program again. Our first book was Hemingway's The Old Man and the Sea. Eleven people attended and as always, we had a great, lively discussion.
- **Story Time-** Storytime is really hit or miss. It may be partly down to having to cancel sessions because I was out of the Library at conferences, but we are kind of struggling to get up and running. Maybe after the new year? Baby storytime has doubled in size, though! Granted, that's only one other baby/mom, but it's so much fun watching the little ones interact with each other.
- **Curiosity Club-** Carol's 4-H group is going well. The kids who come seem to have a lot of fun. I'm really glad that she has taken over this time slot and she does a lot of really creative things with them.

Professional Development

- **ILA-** Right at the first of the month I was able to attend the Idaho Library Association conference in Lewiston. I'm so grateful that we have such a supportive association at the State- it would be pretty tough doing this job alone. I also got to help present in a session, which was fun.

Facility

- **Boiler-** The boiler has been making a lot of noise, and on the screen, it says that maintenance is needed. We've contacted Tony with Bully Bull plumbing (he's the one who installed it) and he came and took a look but had to order a part. I was worried that it wouldn't work when the weather got cold, but so far, it's still heating. Hopefully that part will come in soon.

Staffing

- Between my upcoming vacation and Felicity's upcoming maternity leave, we will need some help in January. Ted Miller has been coming in for some training from Felicity so that he can help cover the desk when we are both out.

Community

- **Blood drive-** On Halloween we sponsored a blood drive at the Legion Hall again, and again, our community pulled off a better-than-expected showing with 26 units donated. I'm hoping to do another one the end of March.

Usage Stats

		Octob	Novem	Decen	Janua	Februa	March	April	May	June	July	August	Septer	Octo
Door Count	Adult	672	874	989	650	670	806	798	860	487	491	621	478	88
	Juvenile*													
Circulation	Audiobooks	4	5	2	2	5	1	7	2	11	3	4	5	
	Video- Adult	10	22	11	23	5	4	4	1	0	16	19	6	2
	Video- Juvenile	2	20	23	26	7	8	7	2	8	11	8	7	3
	Books- Adults	157	11	123	89	104	127	137	116	135	167	145	140	13
	Books- Juvenile	137	188	276	172	136	217	140	151	146	157	134	136	14
	Magazines	8	5	3	2	4	8	8	7	11	13	3	6	1
	E-Books	63	64	46	43	58	28	46	50	67	77	67	50	5
	ILLs Borrowed	9	12	11	9	15	13	7	6	17	9	6	5	1
	ILLs Loaned	4	5	9	1	4	11	3	4	9	2	2	3	
Computer Use	Adult	9	8	11	18	26	33	28	25	32	27	15	21	2
	Juvenile	33	34	44	25	43	44	48	55	69	72	59	28	5
New Patrons	Adult	6	4	4	2	2	1	3	2	9	9	6	3	
	Juvenile	0	4	5	0	0	0	3	0	4	3	6	0	
Program Attendance	Adult	6	7	0	8	4	5	7	7	6	7	6	6	1
	Juvenile	41	44	101	53	54	42	69	62	44	40	36	45	3
Other programs	Knitters	9	26	10	37	17	15	29	25	13	14	35	18	2
	Passive programming	15	30	0	0	4	0	0	0	47	18	0	0	
	Summer Reading	0	0	0	0	0	0	0	0	19	3	0	0	
Materials Additions	Adult	12	29	30	17	34	42	31	5	24	23	17	17	2
	Juvenile	20	16	68	14	50	63	58	23	12	25	13	4	3
	Teen	5	3	3	1	5	4	5	4	2	2	3	0	
Equipment Usage		18	17	24	22	12	18	18	20	14	9	1	1	
Kanopy		2	13	21	23	17	29	17	20	14	21	38	46	4
Meeting Room Usage		14	120	4	6	15	5	0	0	0	36	5	5	1

DIRECTOR:

Tony Brown has not fixed the boiler yet. Ted will reach out to Tony.

Stephanie is doing graham cracker gingerbread houses for the tree lighting craft in the library.

GENERAL REPORTS:

Victoria attended the **ICRMP** training at the Senior Center on October 27th. It was for anyone who is on a public entity board. The Camas Library meeting agenda should be posted on the website.

OTHER:

- Approval of travel reimbursement: Roxane made a motion to approve and reimburse Stephanie's expenses at the ILA conference in October. The motion was seconded and passed unanimously.
- The next meeting is December 19, 2022. The change is due to the holidays.
- A motion was made to adjourn the meeting at 5:36pm. The motion was seconded and passed unanimously.

Chairman or Vice-Chairman

Director