

**CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting**

MINUTES FOR DECEMBER 19, 2022

REGULAR MEETING No. 7

ATTENDANCE:

Connie Reagan, Roxane Olson, Victoria Miller, Sharon Lee, Janet Dennis and Library Director Stephanie Jewett.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:03pm.

ANNOUNCEMENTS/CORRESPONDENCE:

None.

APPROVE THE MINUTES:

Janet made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

The financials are missing the balance sheet and a new Profit and Loss. With the stipulation that those reports be approved next month, Roxane made a motion to approve the financial reports. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: NOVEMBER 2022

Programming

- **Let's Talk About It-** We had 13 participants in our discussion of *The Catcher in the Rye*- that may be our biggest crowd yet! It was a great evening with lively discussion.
- **Story Time-** Baby story time is still going really well, even though the preschool session is struggling.
- **Curiosity Club-** Carol Reagan continues to run our Wednesday afterschool program. I'm really happy that she is willing to do what she does for the kids, and they really enjoy it.

Professional Development

- **Library Directors Summit-** The Library Directors Summit was held in Boise at the beginning of the month. It's a great opportunity to meet other directors and learn from each other, and I'm really glad I can go. The state library also pays for the whole thing (including gas), so that's a bonus!

Facility

- **Boiler-** Still hasn't been seen to, but is still working (noisily).

Usage Stats

		Noven	Decen	Janua	Februc	March	April	May	June	July	Augus	Septe	Octob	Nove
Door Count	Adult	874	989	650	670	806	798	860	487	491	621	478	882	13
	Juvenile*													
Circulation	Audiobooks	5	2	2	5	1	7	2	11	3	4	5	0	
	Video- Adult	22	11	23	5	4	4	1	0	16	19	6	27	
	Video- Juvenile	20	23	26	7	8	7	2	8	11	8	7	35	
	Books- Adults	11	123	89	104	127	137	116	135	167	145	140	131	1
	Books- Juvenile	188	276	172	136	217	140	151	146	157	134	136	143	1
	Magazines	5	3	2	4	8	8	7	11	13	3	6	14	
	E-Books	64	46	43	58	28	46	50	67	77	67	50	54	
	ILLs Borrowed	12	11	9	15	13	7	6	17	9	6	5	10	
	ILLs Loaned	5	9	1	4	11	3	4	9	2	2	3	4	
Computer Use	Adult	8	11	18	26	33	28	25	32	27	15	21	24	
	Juvenile	34	44	25	43	44	48	55	69	72	59	28	58	
New Patrons	Adult	4	4	2	2	1	3	2	9	9	6	3	5	
	Juvenile	4	5	0	0	0	3	0	4	3	6	0	0	
Program Attendance	Adult	7	0	8	4	5	7	7	6	7	6	6	11	
	Juvenile	44	101	53	54	42	69	62	44	40	36	45	39	
Other programs	Knitters	26	10	37	17	15	29	25	13	14	35	18	26	
	Passive programming	30	0	0	4	0	0	0	47	18	0	0	0	
	Summer Reading	0	0	0	0	0	0	0	19	3	0	0	0	
Materials Additions	Adult	29	30	17	34	42	31	5	24	23	17	17	29	
	Juvenile	16	68	14	50	63	58	23	12	25	13	4	35	
	Teen	3	3	1	5	4	5	4	2	2	3	0	4	
Equipment Usage		17	24	22	12	18	18	20	14	9	1	1	1	
Kanopy		13	21	23	17	29	17	20	14	21	38	46	46	
Meeting Room Usage		120	4	6	15	5	0	0	0	36	5	5	16	

DIRECTOR:

- Tony Brown did not show up to fix the boiler. Ted called him during the meeting and Tony will be by tomorrow morning.
- Stephanie is doing graham cracker gingerbread houses for the tree lighting craft in the library.

GENERAL REPORTS:

none

OTHER:

- Because of Stephanie's vacation, the library will reduce hours. Starting January 3, 2023 and ending January 20, 2023 the library will be open Monday-Friday, 12:30pm-5:30pm. Normal hours will resume January 23, 2023.
- Hot Spots: Change policy to require a driver's license?
We will be reimbursed for 8 hot spots in June or July for the previous 6 or 7 months starting now.
- The next meeting is January 30, 2023 which is a week later than normal. The change is due to Stephanie returning from vacation on the 23rd and needing time to run the financial reports.
- Janet made a motion to adjourn the meeting at 5:38pm. The motion was seconded and passed unanimously.

Chairman or Vice-Chairman

Director