

**CAMAS COUNTY PUBLIC LIBRARY**  
**Trustee Meeting**

**MINUTES FOR JANUARY 30, 2023**

**REGULAR MEETING No. 8**

**ATTENDANCE:**

Connie Reagan, Roxane Olson, Victoria Miller, Janet Dennis and Library Director Stephanie Jewett. Sharon Lee was absent.

**REVIEW OF AGENDA:**

The Board agreed to accept the agenda as presented.

**CALL TO ORDER:**

Chairman Connie Reagan called the meeting to order at 5:03pm.

**ANNOUNCEMENTS/CORRESPONDENCE:**

None.

**APPROVE THE MINUTES:**

Roxane made a motion to approve the minutes. The motion was seconded and passed unanimously.

**APPROVE FINANCIAL REPORT:**

Victoria made a motion to approve the financial reports. The motion was seconded and passed unanimously.

**DIRECTOR'S REPORT: DECEMBER 2022**

**Community**

- We were so glad to be able to host a couple of the entries into the chili contest, and hold our (now) annual graham cracker house making party. We made 36 houses, and we definitely could have used more, so next year we will buy more graham crackers and hopefully we will have enough for everyone who comes in.

**Facility**

- **Boiler-** Thanks to Victoria and Ted, the boiler is fixed!
- **New Cake Display-** Our new cake-style display table came in, and we loaded it up with Christmas books and movies. We love it and are looking forward to all the new displays we can create!

## Programming

- **Book Group-** we took a break in December, but will be back with Let's Talk About It in January.
- **Curiosity Club/4H-** Carol continues to bring in fun activities that the kids really enjoy. On the weeks that she can't do the program, I can always step in with something. I love that the kids know that there is an activity here every Wednesday afternoon.

## Usage Stats

		Decen	Janua	Februa	March	April	May	June	July	Augus	Septer	Octob	Novem	Dec
<b>Door Count</b>	Adult	989	650	670	806	798	860	487	491	621	478	882	1331	1
	Juvenile*													
<b>Circulation</b>	Audiobooks	2	2	5	1	7	2	11	3	4	5	0	0	
	Video- Adult	11	23	5	4	4	1	0	16	19	6	27	25	
	Video- Juvenile	23	26	7	8	7	2	8	11	8	7	35	35	
	Books- Adults	123	89	104	127	137	116	135	167	145	140	131	120	
	Books- Juvenile	276	172	136	217	140	151	146	157	134	136	143	186	
	Magazines	3	2	4	8	8	7	11	13	3	6	14	3	
	E-Books	46	43	58	28	46	50	67	77	67	50	54	49	
	ILLs Borrowed	11	9	15	13	7	6	17	9	6	5	10	10	
	ILLs Loaned	9	1	4	11	3	4	9	2	2	3	4	1	
	<b>Computer Use</b>	Adult	11	18	26	33	28	25	32	27	15	21	24	10
Juvenile		44	25	43	44	48	55	69	72	59	28	58	65	
<b>New Patrons</b>	Adult	4	2	2	1	3	2	9	9	6	3	5	2	
	Juvenile	5	0	0	0	3	0	4	3	6	0	0	0	
<b>Program Attendance</b>	Adult	0	8	4	5	7	7	6	7	6	6	11	13	
	Juvenile	101	53	54	42	69	62	44	40	36	45	39	41	
<b>Other programs</b>	Knitters	10	37	17	15	29	25	13	14	35	18	26	30	
	Passive programming	0	0	4	0	0	0	47	18	0	0	0	0	
	Summer Reading	0	0	0	0	0	0	19	3	0	0	0	0	
<b>Materials Additions</b>	Adult	30	17	34	42	31	5	24	23	17	17	29	14	
	Juvenile	68	14	50	63	58	23	12	25	13	4	35	8	
	Teen	3	1	5	4	5	4	2	2	3	0	4	1	
<b>Equipment Usage</b>		24	22	12	18	18	20	14	9	1	1	1	3	
<b>Kanopy</b>		21	23	17	29	17	20	14	21	38	46	46	27	
<b>Meeting Room Usage</b>		4	6	15	5	0	0	0	36	5	5	16	5	

**DIRECTOR:**

- Felicity plans to be back on Valentine's Day. Felicity will be working Tuesday, Wednesday and Thursday. Emily is working Monday and Friday until the end of the semester.

**GENERAL REPORTS:**

- Foundation meeting is Feb. 14<sup>th</sup> at 4pm.

**OTHER:**

- Hot Spots: Change policy to require a copy of driver's license. Roxane made a motion that we require a copy of the patron's driver's license to check out the hotspots. Motion was seconded and passed unanimously.
- Hotspot policy is on the library web page.
- We will be reimbursed for 8 hot spots in June or July for the previous 6 or 7 months starting now.
- Stephanie talked about a company, Kajeet for hotspots. Tech support is free but you pay a year in advance. We will not do this right now.
- Feb. 24<sup>th</sup> will be the library's 50<sup>th</sup> anniversary. There will be cake and festivities. Pictures.
- The next meeting is February 27, 2023 at 5pm.
- Janet made a motion to adjourn the meeting at 5:40pm. The motion was seconded and passed unanimously.

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**Chairman or Vice-Chairman**

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**Director**