

CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting

MINUTES FOR MAY 22, 2023

REGULAR MEETING No. 12

ATTENDANCE:

Connie Reagan, Sharon Lee, Janet Dennis, Roxane Olson, Victoria Miller and Library Director Stephanie Jewett.

REVIEW OF AGENDA:

The Board agreed to accept the agenda as presented.

CALL TO ORDER:

Chairman Connie Reagan called the meeting to order at 5:06pm.

ANNOUNCEMENTS/CORRESPONDENCE:

None.

APPROVE THE MINUTES:

Sharon made a motion to approve the minutes. The motion was seconded and passed unanimously.

APPROVE FINANCIAL REPORT:

Victoria made a motion to approve the financial reports with 2 items to be fixed. The motion was seconded and passed unanimously.

DIRECTOR'S REPORT: APRIL 2023

Programming

- **Book Group-** This month's topic was Beaches. The books we discussed were:
 - *To Have His Carcass* by Dorothy Sayers
 - *The Wave* by Susan Casey
 - *Summer of '69* by Elin Hilderbrand
 - *Beaches, Bungalows, and Burglaries* by Tonya Kappes
 - *The Whole Thing Together* by Ann Brashares

- **Passive Programming-** We had a guessing jar: how many cotton balls are in the jar (there was also a bunch of candy, which was the prize). The winning guess was 135, there were 136 cotton balls. I'm planning on always having something going as a passive program, whether it's a guessing jar or some other easy activity.

Facility

- We had noticed that a bunch of our light bulbs had gone out, so we ordered replacements. I'm not sure that anyone has noticed, but we are fully lit!

Community

- I provided Travis Kramer with a letter of support for his broadband program, as he asked for. I really hope we are able to get into a program that will provide better services for this community. I also attended an information session in Sun Valley by the same entities that he is working with, and it was very informative. The state has money, and seems really engaged in getting the whole population of the state online.

Usage Stats

GENERAL REPORTS:

- Next Foundation Meeting is July 11, 2023 at 4pm.
- Kayla's company is helping the Foundation request raffle prizes.
- The Foundation approved 2 new computers.

OTHER:

- Felicity has given her notice and her last day is May 31, 2023.
- A pay increase was discussed for Emily. Janet made a motion that Emily's pay be increased to \$11 per hour immediately. The motion was seconded and passed unanimously.
- Increasing the 2 library clerks pay to \$12 was discussed along with paid holidays. The amount was estimated at \$3,000.
- The cameras in the library are not working. Stephanie is researching.
- The annual Budget meeting will be August 28, 2023. Stephanie will post it in the Courier News.
- The next Trustee meeting is June 26, 2023 at 5pm.
- Roxane made a motion to adjourn the meeting at 5:51pm. The motion was seconded and passed unanimously.
- On May 23, 2023, an email meeting was held. Victoria made a motion to have an Executive Session after the June meeting for Stephanie's annual evaluation. Roxane seconded the motion and the motion was passed via email.
- On June 2, 2023, an email meeting was held regarding the \$12 per hour pay for library clerks. Victoria made a motion to increase the hourly to \$12. The subject of paid holidays will be re-visited later. The motion was seconded by Sharon Lee and the motion was passed via email. Clerk pay will now be \$12 per hour.

Chairman or Vice-Chairman

Director