

CAMAS COUNTY PUBLIC LIBRARY
Trustee Meeting
Executive Session 6.26.23

MINUTES FOR:

Executive Session June 26, 2023

ATTENDANCE:

Chairman Connie Reagan, Janet Dennis, Victoria Miller, and Roxane Olson were present. Sharon Lee was absent.

AGENDA:

The purpose of this meeting is Stephanie Jewett's annual review as the Director of the Camas County Library.

CALL TO ORDER:

Chairman Connie Reagan called the Executive Session to order at 5:27p.m.

NEW BUSINESS:

All the Trustees had received Stephanie's self-evaluation (attached). She did a very thorough evaluation. The Board of Trustees is very pleased with Stephanie Jewett's summary of the past year and the goals she has set for the next 12 months.

The Board would like Stephanie to increase the library presence in the community by posting something about the library every week in the Beaver, the Courier, the bulletin board at the Post Office and/or Facebook. We would also like the website to be updated.

Roxane made a motion to give Stephanie a \$0.50 per hour raise increasing her hourly pay from \$20.06 per hour to \$20.56 per hour as of July 1, 2023 and to give Stephanie a one-time bonus of \$500.00. The motion was seconded and passed unanimously.

Stephanie's new pay is now \$20.56 per hour as of July 1, 2023. Stephanie can take the \$500 bonus immediately

ADJOURNMENT:

Executive Session was adjourned at 5:57pm.

Chairman or Vice-Chairman

Director

Stephanie Jewett
Employee Self Review:

1. What went well this past year (June 1, 2022-May 30, 2023)?
 - Baby Storytime- in addition to the same mom/baby pair that came all last year, we gained a new pair. They were both very consistent in attendance, even though each week my planned activity usually devolved into the two littles just chasing each other around (they are best friends and so cute).
 - Wi-fi hotspots- I was so glad to get some money from the State Library to be able to circulate the hotspots for a few more months. I'll keep looking for more money because they are very much appreciated by the patrons who regularly check them out.
 - Working with 4-H- Carol Reagan came back to take over most of the Wednesday afternoon kids programs, and we have a couple of other 4-H programs that have started up here, as well (knitting on Mondays and sewing on Fridays). Both of those programs are still small, but we are hoping that more kids will join up as we go along.
 - Monthly book group- We have a stalwart group of book lovers who come every month, even though the Let's Talk About It program has reduced to just three titles/scholars.
 - I presented a program at the Idaho Library Association conference in Lewiston in October- I demonstrated our Hypertufa program as part of a presentation on inexpensive, high-interest program ideas for adults and families. Because I was a presenter, my conference fee was waived.
 - Community involvement- the Library sponsored another two blood drives, one in October and one in March. They were both very well supported by the community, with full scheduling at both. We also had a great turnout for gingerbread houses the evening of the Community Christmas Tree lighting, where we also hosted a couple of the entrants for the chili competition. The Library was also able to host a few local elections and I was thanked by the election officials for providing a comfortable, central location for these events.
 - We remodeled! Ever since I started, I had wanted to reduce the size of the desk, and free up some room for seating and display. I'm so grateful for the support of the people who helped make that a reality. I love seeing parents sit on the little sofa with their kids to read to them, or other people sit and read a magazine or chat with each other. The little toy kitchen has also been

a huge hit and I have seen many “meals” served. It’s funny to see how excited some kids get when they see it!

2. What went badly or you would have done differently?

- I don’t know what happened, but our teen program completely died out. The three that we had had coming just stopped, and don’t even come into the library at all anymore (I think one of them may have gotten into some trouble at school). That was really disappointing, as I felt I was developing a good rapport with them.
- Preschool Storytime was also mostly a bust. Attendance was very sporadic, and even though I prepared every week, we went more weeks without holding it than we did having anyone show up. Three of the kids I thought would keep coming didn’t, although I think part of it was because each had an older sibling that started school this year (maybe the parents didn’t feel like making an effort to bring just one kid). Right at the end, though I did have a couple of families start coming, so hopefully they will come back in September when we start again.
- I still haven’t done much with our website, other than going in and programming posts for each holiday in 2023.

3. How did you progress on the goals you expressed one year ago?

- I still don’t weed as much as I should, but I was a lot more consistent with it in the past year.
- The seed library has not been as big a deal as I had hoped it would be, but I have a couple of people who have been interested in it and have both donated and taken seeds from it.
- I think I did a pretty good job of getting our activities and programs advertised in the Weekly Beaver, and a few in the Courier. I will continue to use those outlets to get the word out about what we have going on.
- I wanted to look for more grant money. As mentioned earlier, I did get some money from the State Library to circulate our wifi hotspots for a few more months. I also was able to get a grant for materials to create some STEM programming this summer.
- No monthly family programming. I am going to continue this as a goal for this next year.

4. What are 2-4 goals for this year?

- I want to get the transition notebook completed. I don't have any plans to go anywhere, but it's a good idea to have all our processes documented anyway.
- As mentioned earlier, family programming every month is definitely something worth providing. One impediment is that we are only open in the evenings once a week, and then only until 7. Maybe once a month we could stay open for an extra hour to facilitate a program from 7-8.
- Teen programming (again). Since the kids I had coming in stopped coming in, I just sort of dropped that ball. I will start offering it again, and advertising it to hopefully bring in a few more participants.
- Creating engaging displays. We got a fantastic new display space, and with a couple of exceptions, we haven't done much with it. I want to have something fun and interesting on it every month.